

STAFF REPORT

DATE: November 18, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Devra Selenis, VP, Communications and Partnerships
SUBJ: APPROVING THE SECOND AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH TONY BIZJAK

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approving the Resolution will amend the Personal Services Contract (PSC) for Tony Bizjak, amending the contract for an additional 18 months through May 31, 2026, and increasing the hourly rate of pay effective January 1, 2025, from \$80 to \$84 for work performed.

FISCAL IMPACT

There is an estimated cost of \$43,000 associated with this contract amendment, which is included in the Operating Budget for Fiscal Year 2025 (\$14,333) and will be included in the Fiscal Year 2026 Operating Budget (\$28,667). To date, approximately \$73,080 has been expended since the start of the original contract in Fiscal Year 2023.

DISCUSSION

Under the General Manager/CEO's authority, SacRT entered into a PSC with Tony Bizjak on May 25, 2022 and amended on May 25, 2023 as adopted by the SacRT Board of Directors (RESOLUTION NO. 2023-05-056), as a Senior Marketing and Communications Specialist to perform research of industry-related topics to write, edit, and create informative and engaging content for both print and electronic media; write original copy for ads and social media channels; prepare and publish articles that market SacRT, including op-eds, letters of support, etc.; and design, write, and edit content for blogs and vlogs.

Pursuant to Section 4.01(B) of the Personnel Policy Manual (PPM), any personal service contract that is entered into or extended for a term of 12 months or greater, and/or with a total consideration of \$100,000 or greater must be approved by the Board. Based upon his excellent performance over the last couple of years providing important content for SacRT, and the knowledge he brings as a former journalist for the Sacramento Bee for 32 years, staff recommends that the Board approve the Second Amendment to the Personal Services Contract with Tony Bizjak.

RESOLUTION NO. 2024-11-113

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

November 18, 2024

APPROVING THE SECOND AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH TONY BIZJAK

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Second Amendment to Personal Services Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Tony Bizjak, therein referred to as "TEMPORARY EMPLOYEE," whereby the total consideration is increased by \$43,000, from \$114,000 to \$157,000, the hourly rate of pay is increased to \$84 an hour effective January 1, 2025, and the term of the Contract is extended 18 months to May 31, 2026, is hereby approved.

THAT, the General Manager/CEO is hereby authorized and directed to execute said First Amendment.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary